



## **Council Meeting Minutes 12 May 2026**

- 26/May/001 Councillors present:** Councillors Keith Simmons, Andy Reynolds, Kim Keeble were present.
- 26/May/002 Election of Chair:** Keith Simmons was elected as Chairman
- 26/May/003 Chairman to Sign Acceptance Form:** the Acceptance Form was signed by Keith Simmons
- 26/May/004 Apologies:** Were accepted from Lisa Genovese, Luke Alexander and Howard Carter
- 26/May/005 Declaration of Interests.** None
- 26/May/006 Resolution to approve and sign minutes of 12 May 2026:** Carried
- 26/May/007 Constitution of Council and Regulatory Requirements:**
- a. **The Council continues to seek co-option of a new member**
  - b. **Readoption of Governing Articles:** all carried
- Appointment of Roles** (carried out by Resolution where necessary)
- i. **Vice Chair:** Kim Keeble
  - ii. **Appointment of Internal Control Officer:** Howard Carter
  - iii. **Appointment of internal auditor:** NCALC
  - iv. **Confirmation of signatories to bank accounts:** Keith Simmons, Kim Keeble, Luke Alexander with Howard Carter having oversight.
  - v. **Appointment of newsletter correspondent:** Keith Simmons
  - vi. **Appointment of Eydon Educational Trust Trustee:** Mike Jackson
  - vii. **Appointment of Eydon Community Sports Field Committee representative:** Howard Carter
  - viii. **Appointment of Eydon Village Hall Committee representative.** Kim Keeble
  - ix. **Appointment of Highways Warden.** Open
  - x. **Appointment of Eydon Tree Warden.** Open
  - xi. **Appointment of Eydon Rights of Way Warden.** Kim Keeble

A handwritten signature in black ink, appearing to be 'S. Fox', written over a horizontal line.

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- xii. **Appointment of Litter Pick coordinator.** Andy Reynolds/Lisa Genovese
- xiii. **Police Liaison Representative.** Open
- xiv. **Confirm routine meetings schedule for the period to the Annual Meeting 2026.** Second Tuesday of every month (none in August)
- xv. **Adopt the Financial Regulations, Standing Orders, Finance and General Purposes working group terms of reference, Planning working group terms of reference, Financial Risk Management document, Complaints Procedure document, Dealing with Media Requests for Information document, Records Retention Policy, Data Breach Policy, Subject Access Request Policy, Data Protection Policy, Eydon Jubilee Fund terms of reference, Code of Conduct document, Cemetery Regulations and Freedom or Eydon process.** Resolution Passed
- xvi. **Confirm the system of Internal Control.** Confirmed
- xvii. **Appointment of Northants CALC as Data Protection Officer.** Confirmed

**26/May/008 Public Comment.** 20 Members of the public were also present.

A resident raised a request for advice on the planting of non-indigenous species in hedgerows in the village. The Chairman advised that this was contrary to the Village Design Statement.

The Council Resolved to ask the Chairman to write to WNC to seek guidance on what actions the EPC could take given non-indigenous species had recently been planted in a hedgerow in the village.

*New*

**26/May/009 Matters Arising**

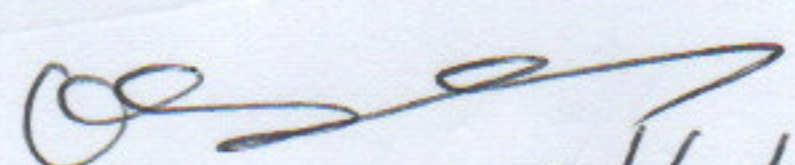
- a. **Maintenance of Steps into VH.** AJR agreed to seek a contractor
- b. **Village Design Statement.** KS will write an article for the next EVN and set up a Sub Committee.
- c. **Sports Field Footpath.** WNC Councillor AE will seek guidance and advice from WNC Highways
- d. **No Parking sign on Village Green.** AJR will fix

**26/May/010 Resolutions**

See 26/Jun/006, 26/Jun/007 and 26/Jun/008, 26/May/011

**26/May/011 Planning Matters**

- a. 2026/1287/FULL – 1 Blacksmiths Lane. **Supported**
- b. 2026/4225/FULL – 9 Moreton Road. Appeal against proposed garage refusal and Boundary Issues.

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The Council **Resolved to Object** to this Appeal as it has been removed from the original application in order for it to gain approval and the proposed construction is too big and not in keeping with the local vernacular.

**26/May/012 Village Projects.**

- a. Updates in Matters Arising

**26/May/013 Highway and byway issues.**

- a. **Highways.** The Clerk advised that 5 Potholes had been reported in the Eydon Parish area during the month all 5 of these have been fixed
- b. **Rights of Way.** It was reported that two stiles on the Culworth Footpath were in a dangerous condition. The Clerk was asked to write to the owners.

**26/May/014 Financial Matters**

- a. **Receipts.** The Clerk advised that there were 2 receipts for totalling £15,818.26 in April 2026
- b. **Payments & Invoices.** Council Approved a Payments Schedule of £1,369.19
- c. **Bank Reconciliation.** The Council noted the Reconciliation Statement showing a total Bank Balance of £71,145.37
- d. **Presentation of latest Accounts.** Clerk presented the latest working accounts and answered various questions.
- e. **Annual Audit.** The Clerk circulated the Internal Auditors Report. The Chairman then countersigned AGAR Section 1, then Section 2
- f. **VAT Reclaim.** The Clerk advised that he had sent a reclaim form to HMRC

**26/May/015 Notable Correspondence.**


- a. The Clerk advised that the Owner or the Royal Oak has advised that he will speak to the Landlord regarding placement of the Eydon History sign. He also advised that he expected the Coffee House top open in May and the Pub reopen in September

**26/May/016 Consultations**

- a. There were none

**26/May/017 Reports**

- a. **WNC Report from WNC Councillor Alison Eastwood.** AE advised that it appeared likely that the area would move to at 3 week bin collection rota (as per Daventry), although this is yet to be confirmed.
- b. **Eydon Village Hall.** An update was given

  
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- c. **Eydon Community Sports Field.** No update
- d. **Eydon Educational Trust.** No update
- e. **Eydon Village Hall Centenary.** An update was given by email (see supporting documents). There was also a Closed Session to discuss the Governance of the Committee.
- f. **Social Media Report.** A report was received and noted and is available for public view on the website

**26/May/018 Councillor Training.** On going

**26/May/019 Closed Session to discuss Freedom of Eydon Nominations.**

**26/May/020 Councillor Comments.** None.

**26/May/021 The next meeting** will be held at 19:30hrs on 9 June 2026 in the Village Hall

**26/May/022 The meeting closed at 21:30hrs.**

**Steven Fox**

**The Clerk: 15 May 2026**