



Please be advised the Parish Councillors are summoned and the Public invited to attend a meeting of Eydon Parish Council at 19.30hrs on Tuesday 12<sup>h</sup> of May, in the Village Hall, Eydon.

### **AGENDA**

**26/May/001 Councillors present.**

**26/May/002 The Parish Council is to receive and consider** for approval apologies.

**26/May/003 Declaration of Interest** on agenda items by Parish Councillors.

**26/May/004 Resolution to approve and sign** the Minutes of the Eydon Parish Council Meeting held on the 14<sup>th</sup> April 2026 as a true record of that meeting.

**26/May/005 Constitution of the Council and Regulatory Requirements**

**a. Notice of Casual Vacancy & Co-option of New Member**

**b. Readoption of Governing Articles**

**i. Appointment of Chair.**

**ii. Appointment of Vice Chair.**

**iii. Appointment of Internal Control Officer.**

**iv. Appointment of internal auditor. – NCALC, to be confirmed.**

**v. Confirmation of signatories to bank accounts.**

**vi. Appointment of newsletter correspondent.**

**vii. Appointment of Eydon Educational Trust Nominative Trustee.**

**viii. Appointment of Eydon Community Sports Field Committee representative.**

**ix. Appointment of Eydon Village Hall Committee representative.**

**x. Appointment of Highways Warden**

- xi. Appointment of Eydon Tree Warden.
  - xii. Appointment of Eydon Rights of Way Warden.
  - xiii. Appointment of Litter Pick coordinator.
  - xiv. Police Liaison Representative
  - xv. Confirm routine meetings schedule for the period to the Annual Meeting 2026.
  - xvi. Adopt the Financial Regulations, Standing Orders, Finance and General Purposes working group terms of reference, Planning working group terms of reference, Financial Risk Management document, Complaints Procedure document, Dealing with Media Requests for Information document, Records Retention Policy, Data Breach Policy, Subject Access Request Policy, Data Protection Policy, Eydon Jubilee Fund terms of reference, Code of Conduct document, Cemetery Regulations and Freedom of Eydon process..
  - xvii. Confirm the system of Internal Control.
- c. Appointment of Northants CALC as Data Protection Officer.

**26/May/006 Meeting open for public comment.**

**26/May/007 Matters arising from previous minutes.**

- a. Maintenance of steps to Village Hall
- b. Village Design Statement: process for updating
- c. Options for Sports Field foot path
- d. No Parking sign on Village Green/Pillory signage

**26/May/008 Resolutions**

- a. Resolution to Approve signing AGAR Section 1 by Chair & Clerk
- b. Resolution to Approve signing AGAR Section 2 by Chair
- c. Any other necessary Resolution

**26/May/009 Planning Matters**

**Any new applications**

- a. 2026/1287/FULL – 1 Blacksmiths Lane
- b. 2026/4225/FULL – 9 Moreton Road. Appeal against proposed garage refusal and Boundary Issues

**On-going applications**

- c. 2026/0029/Full – Wakelyn Manor House 2 School Lane NN113PH
- d. 2025/4128/Full – Land East of Culworth Road, Dog Park

**Recently Approved**

- e. 2025/4770/FULL – East of Eydon Farm
- f. 2025/4093/RM – 6 Preston Capes Road

**Recently Refused**

- g. 2025/4225/Full – Proposed Garage, 9 Moreton Road

**h. Other Issues**

**26/May/010 Village Projects**

- a. Water Butt for Cemetery update
- b. Update of spreadsheet

**26/May/011 Highway and byway issues. :**

- a. Highway's Warden report. Review of Potholes via [www.WNC.ai/wise](http://www.WNC.ai/wise)
- b. Footpath's Warden report
- c. Report of Pothole Court Case that could lead to action against Councils
- d. WNC Road Safety Questionnaire

**26/May/012 Financial Matters**

- a. **Receipts.** Clerk will present schedule of receipts at meeting.
- b. **Payments & Invoices.** Council is to consider for approval payments as per Schedule (provided at meeting).
- c. **Bank Reconciliation.** Please see report in supporting documents.
- d. **Presentation of latest Accounts.** Clerk to update Council on accounting position.
- e. **Annual Audit:** Report from Clerk regarding Internal Audit. Chairman to Countersign AGAR Section 1, then AGAR Section 2. Review of Internal Auditors Report.
- f. **VAT Reclaim**
- g. **Renewal of Insurance Contract**

**26/May/013 Notable Correspondence.**

Any Notable Correspondence received is circulated to Residents via the Email, WhatsApp, Facebook platforms. Any important feedback or particularly important correspondence will be discussed at the Council Meeting.

- a. Response from owner of Royal Oak regarding locating Village History Sign in pub curtilage
- b. Four members of the public have written to the Clerk with regard to the planting of a non-indigenous hedge species within Special Landscape Area and whether this is permitted within the Village Design Statement
- c. Advice from Resident re more fly-tipping on Preston Road, they have contacted WNC and asked for its removal

**26/May/014 Consultations.**

Any Consultations received is circulated to Residents via the Email, WhatsApp, Facebook platforms. Any important feedback or particularly important consultation will be discussed at the Council Meeting.

**26/May/015 Reports:**

- a. **WNC Report from WNC Councillor Alison Eastwood**
- b. **Eydon Village Hall**
- c. **Eydon Community Sports Field.**
- d. **Eydon Educational Trust.**
- e. **Village Hall Centenary (Part Closed Session).** Financial responsibility and requirements of those managing funds provided by EPC (a Public Body)
- f. **Social Media Report:** Review of monthly report and discussion on plans to create Village Calendar on website.

**26/May/016 Councillor Training.** Confirmation on Training plans for new council

**26/May/017 Freedom of Eydon (Closed Session)**

**26/May/018 Councillors' comments** and items for inclusion on future agendas

**26/May/019 Confirm date, time** and venue of the next Parish Council Meeting

**26/May/020 Close of meeting.**

Steven Fox  
The Clerk, Eydon Parish Council, 5 May 2026