



Clerk: Steven Fox
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Please be advised the Parish Councillors are summoned and the Public invited to attend a meeting of Eydon Parish Council at 7.30pm on Tuesday 14th of May, in the Village Hall, Eydon.

AGENDA

- 24/May/001** Councillors present.
- 24/May/002** The Parish Council is to elect a Chairman for the period to the Annual Meeting of 2025.
- 24/May/003** The Chairman is to complete and sign the Acceptance of Office document.
- 24/May/004** The Parish Council is to receive and consider for approval apologies for absence.
- 24/May/005** Declaration of Interest on agenda items by Parish Councillors.
- 24/May/006** Resolution to approve and sign the Minutes of the Eydon Parish Council Meeting held on the 9th April 2024 as a true record of that meeting.
- 24/May/007** Officer elections, appointments and procedural adoptions: The Parish Council is to undertake the following, effective to the Annual Meeting of 2025:-
- a. Appointment of Vice Chairman.
 - b. Appointment of Internal Control Officer.
 - c. Appointment of internal auditor. – NCALC
 - d. Confirmation of signatories to bank accounts.
 - e. Appointment of newsletter correspondent.
 - f. Appointment of Eydon Educational Trust Nominated Trustee.
 - g. Appointment of Eydon Community Sports Field Committee representative.
 - h. Appointment of Eydon Village Hall Committee representative.

- i. Appointment of Highways Warden
- j. Appointment of Eydon Tree Warden.
- k. Appointment of Eydon Rights of Way Warden.
- l. Appointment of Litter Pick coordinator.
- m. Police Liaison Representative
- n. Confirm routine meetings schedule for the period to the Annual Meeting 2025.
- o. Adopt the Financial Regulations, Standing Orders, Finance and General Purposes working group terms of reference, Planning working group terms of reference, Financial Risk Management document, Complaints Procedure document, Dealing with Media Requests for Information document, Records Retention Policy, Data Breach Policy, Subject Access Request Policy, Data Protection Policy, Code of Conduct document, Risk Management Register and Burial Ground regulations.
- p. Confirm the system of Internal Control.
- q. Appointment of Northants CALC as Data Protection Officer.

24/May/008 Matters arising from previous minutes.

24/May/009 Meeting open for public comment.

24/May/010 Planning Matters

- a. 2024/1656/FULL 5 Moreton Road Eydon NN11 3PA
- b. 2024/2060/FULL The Old Slaughterhouse 18A High Street NN11 3PP
- c. 2024/2043/FULL Takoradi Culworth Road Eydon NN11 3QE
- d. 2024/0804/FULL Land East Of, Byfield Road, Eydon
- e. 2024/1473/FULL 1 Blacksmiths Lane Eydon NN11 3PF
- f. 2024/0540/LBC 4 Mannings Yard

24/May/011 **Village Projects**

Review and update of on-going projects (see attached sheet)

24/May/012 **Highway and byway issues. :**

- a. Highway's Warden
- b. Rights of Way Warden

24/May/013 Financial Matters

- a. **Receipts.** Clerk will present schedule of receipts at meeting.
- b. **Payments & Invoices.** Council is to consider for approval payments as per Schedule (provided at meeting).
- c. **Bank Balances.** Please see report distributed with Agenda.
- d. **Presentation of latest Accounts.** Clerk to update Council on accounting position.
- e. **Annual Audit.** Clerk to update council on position of Internal Audit. AGAR forms to be signed by (Vice) Chair and RFO/Clerk
- f. **Motion** to Agree dates for the Public Right to Inspect Accounts being 1 July – 9 August 2024

24/May/014 Notable Correspondence.

The Parish Council is to consider the any notable correspondence received since the previous meeting that has not been covered above.

- a. Suggestion from Resident to use sum of the Anglian Water donation to refurbish/smarten (but not making working) the Tap on the High Street and Village Pump on the Green

24/May/015 Consultations: The Parish Council is to consider and respond if appropriate to the following consultation request: None

24/May/016 Reports:

The Parish Council is to receive and consider reports from the following if available:

- a. Eydon Village Hall
- b. Eydon Community Sports Field
- c. Eydon Educational Trust.
- d. Any other Eydon Society

24/May/018 Report on Village Litter Pick and Village Tidy (11/12 May)

24/May/019 Adoption of “.Gov.UK” Internet Protocol. The Clerk to provide an update.

24/May/020 Freedom of Eydon Nomination (Closed Session)

24/May/021 Councillors’ comments and items for inclusion on a future agendas.

24/May/022 Confirm date, time and venue of the next Parish Council Meeting

24/May/023 Close of meeting.