

Hire Booking Form

Charity No.: 1125650

Please complete and return as an attachment to: villagehalleydon@gmail.com

Hirer Details

Name/Organisation:			
Event:			
Address:			
Email:			
Telephone:		Mobile:	
Date Requested:	Date:	From:	To:

Rooms/Services Requested:

Rooms/Service	Select ☐	No. of People	Furniture		Notes (Please note any other requests)
			Tables	Chairs	
Entire Hall					
Main Hall					
Meeting Room					
Kitchen					
Bar*					
Stage					
Hearing Loop					

Eydon Village Hall Facilities

Eydon Village Hall is fully accessible, including Disabled toilet and Baby Changing facilities.

Heating is provided for the duration of any confirmed booking.

The Village Hall will be made available 1 hour before booking start time to enable any setting up for the booking.

*Village Hall Bar Service

Booking: Any requests require agreement by the Village Hall before full booking confirmation.

Licensing Compliance: All alcohol sales must be handled via the hall's approved licensee/staff in accordance with local licensing laws.

No Outside Alcohol: In line with our premises licence, guests are strictly prohibited from bringing their own alcoholic drinks into or around the hall.

Last Orders & Closing: Bar service will cease 30 minutes before the end of the booking time, and all glasses must be cleared by the final departure time.

Additional Fees: A bar setup or staffing fee of £[Amount] may apply.

EVH Hire Rates		Entire Hall	Main Hall	Meeting Room	Bar
	P/Hr	On Request	On Request	On Request	On Application
	All Day	On Request	On Request	On Request	